

TEREX

Cranes

TECHNICAL CRANE TRAINING

2-2017

WELCOME

.... To the TEREX® Crane Training Facility. We are pleased you are joining us and are certain you will have an enjoyable and profitable learning experience. ***Please read the following important information pertaining to the course that you will be attending.***

If you are not the person attending, please make a copy of these instructions for the student.

When registering and/or attending a factory course, make sure that you are familiar with our training policies below.

Training Policies

Cancellation Policy-

Any cancellation requests received within ten working days of the course start date will be subject to cancellation fees or the course cost can be used for a future course. Any cancellation requests received prior to ten working days will be refunded or the course cost can be used for a future course. Any special circumstances requiring a cancellation will be handled on a case-by-case basis.

Classroom Hours-

Classroom hours are from 8:00am to 4:00pm Monday thru Thursday and 8:00am to 2:00pm on Friday. (1 Hour lunch provided by Terex each day). We ask that you arrange your travel schedule to coincide with these class hours. We suggest that you plan to arrive the day before the start of the course.

Smoking Policy-

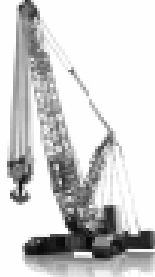
Smoking is only permitted in designated smoking areas. Your cooperation in this matter is appreciated.

Dress Code-

Casual clothes are acceptable. No sleeveless shirts, shorts, open-toed shoes or sandals will be allowed.



“Providing the best overall training experience in the industry”



Prerequisites -

Each course has certain prerequisites pertaining to E-Learning, which must be completed prior to the student's arrival. These requirements are found on the Terex® Training website in Course Description under the “Courses” tab and then you can download our Course Catalog.

Terex® E-Learning is an important building block for your technicians. These courses will guide them through the fundamentals of Hydraulics, Electrics, Pneumatics and Mechanical knowledge. For more information click on “E-Learning”.

Lodging -

Arrangements for lodging will be arranged by Terex® unless advised otherwise by the student. Terex® will reserve a room for you or your student, checking in Sunday night and checking out Friday morning. If other arrangements are needed, contact Terex® or the Staybridge Suites immediately. Information concerning hotel accommodations at the Staybridge Suites can be found by clicking on “Staybridge Suites”. If you or your student has a special request or need, please contact the Staybridge Suites directly.

Transportation

Transportation will not be provided for those students staying in the Staybridge Suites. Students will need to make arrangements at front desk for transportation to facility if necessary.

Our Airport-

Wilmington International Airport (ILM) Wilmington, NC.

Airport to the hotel-

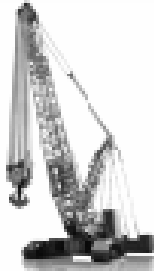
When you arrive at the airport go to the baggage claim area. Against the wall you should see **Lett's Taxi Service** area, tell them you need to be taken to Staybridge Suites. This service is free for our guests.

Hotel to Terex® -

If transportation is needed from the hotel to the facility please make arrangements with the front desk at Staybridge Suites.



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Transportation continued -

Driving: You can find driving directions from the airport to the hotel by [clicking here](#).

Directions from Staybridge Suites to Terex LLC

See Map on last page

Staybridge Suites

5010 New Centre Dr

Wilmington, NC 28403

1.) Head southeast on New Centre Dr toward Dapple Ct ***0.4 mi***

2.) Turn right onto S College Rd ***2.6 mi***

3.) S. College Rd turns slightly right and becomes US-117S/ Shipyard Blvd (signs for Shipyard Boulevard) ***1.3 mi***

4.) Turn left onto Independence Blvd. ***0.9 mi***

5.) Sharp right onto S 17th St
Destination will be on the right ***0.1 mi***

Terex LLC, 3147 S 17th St., Suite #100,

Wilmington, NC 28412

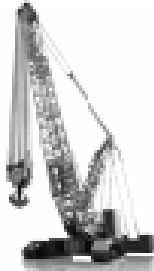




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If you have any questions or concerns about our training, your class instructor will be glad to assist you. Please feel free to email us at terex.trainingna@terex.com.

If it is necessary for you to have a secondary emergency phone number during class hours, the phone number for Training is (910) 395-8501.

If you have any questions about your hotel accommodations, please contact the front desk at Staybridge

Suites. Once again, it is our pleasure to welcome you to the area and the TEREX® Crane Training Facility.

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Directions from Staybridge Suites to Terex® Cranes.

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